



**Housing Authority of the City of Bristol  
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Chief Executive Officer  
Mitzy Rowe

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Board of Commissioners  
Rickey Bouffard, Chair  
Brian S. Suchinski, Vice-Chair  
Greg Klimek  
Ada O. Avilés  
Jeffrey G. Hawkes

*Approved by the Board on May 18, 2021*

**Minutes of the Special Meeting of the Finance Committee  
of the Housing Authority of the City of Bristol**

**April 20, 2021  
Via Video/Telephone Conference**

Committee Chair Bouffard called the meeting to order at 2:30 p.m.

**1. Roll Call**

**Present**

**Absent**

Rickey Bouffard, BHA Chair, Committee Chair  
Greg Klimek, Commissioner, Committee Member  
Also present: Mitzy Rowe, Chief Executive Officer; Michael Kavanaugh, Executive Assistant to the CEO

**2. Review Proposed Budgets**

The CEO reviewed the budget approval process. The CEO reported on staff performance evaluations and proposed remuneration increases.

The CEO presented to and discussed with the committee key items of the budget and preparation for the budget workshop to take place during the next regular meeting scheduled to begin at 6:20 p.m. on this same day.

**3. Adjournment**

Commissioner Klimek made a motion to adjourn the meeting at 2:47 p.m., and the motion was seconded by Committee Chair Bouffard.

There being no further discussion

**UNANIMOUS VOTE, MOTION CARRIED**

Approved and Certified for Filing:

Mitzy Rowe  
Chief Executive Officer  
Bristol Housing Authority

Date: May 18, 2021

